



E-mail : principal@rmkec.ac.in
: rmkecp@gmail.com
Website : www.rmkec.ac.in

☎ : (044) 3330 3330 ☎ : (044) 27925102, 27925338, 27925339
Fax : (044) 3330 3334

R.M.K. ENGINEERING COLLEGE

(Sponsored by LAKSHMIKANTHAMMAL EDUCATIONAL TRUST)

(Approved by the All India Council for Technical Education)
(Affiliated to Anna University)



R.S.M. NAGAR, KAVARAIPETTAI - 601 206, GUMMIDIPOONDI TK., THIRUVALLUR DIST., TAMILNADU, INDIA.

Dr. K.A. MOHAMED JUNAID, M.E., Ph.D.,
PRINCIPAL

MINUTES OF THE IQAC MEETING (Meeting #5 : 2017 – 2018) HELD ON February 3, 2018

Venue: Board Room, RJ Block
Chair: Dr. K.A. Mohamed Junaid, Principal and IQAC Convener

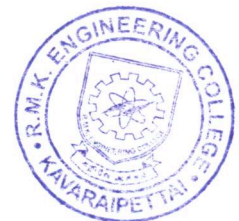
Members Present: (As in the Annexure)

1. Agenda of the Meeting:

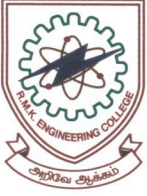
- a) Principal and IQAC Convener chaired the meeting and welcomed all the participants of the meeting. He briefed on the agenda of the meeting:
- Brief presentation by Principal
 - Review of plan of action proposed in the last meeting and the current status
 - Proposed new initiatives
 - Brief discussion by external members from alumni, industry and local society

2. Principal Presentation : Update on Institutional Activities

- Principal presented the consolidated results analysis of the Anna University Examination of Odd Semester 2017 – 2018 (before revaluation).
- Principal informed that more than 100 teams from the college have submitted ideas proposals for Smart India Hackathon 2018. He congratulated the HODs and faculty members for motivating the students to submit.
- Principal informed that the NBA pre qualifier report proforma are being prepared by the CSE, ECE and EIE departments.
- Principal briefed on the various recent achievements by Faculty members and students.



Administrative Office



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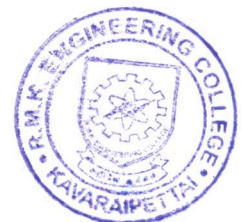


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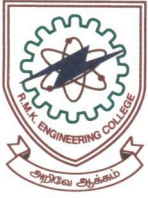
3. Review of plan of action proposed in the last meeting and the current status

- **Enhancing Programming Skills (EPS)** : Dr.K.K.Sivagnana Prabhu informed about the improvements done in the EPS Program. Programming exercises for students are being hosted regularly. It is planned to make it on a daily basis and to send the reports of participation of students to all HODs and students on a daily basis.
- **Innovation and Entrepreneurship Development Cell (IEDC), Micro Small and Medium Enterprises (MSME)** : Principal informed the HoDs to motivate the interested final year students to form group with mentor and to submit innovative project proposal to MSME Incubator. The format and procedure is available with Dr. T. Suresh- MSME Co-ordinator.
- **Research Cell** : Dean - Research summarized the status of R&D activities in the departments namely various proposals being submitted, consultancy works planned / submitted, patents applied and paper publications. Principal appreciated the progress by the departments.
- **Academic Process improvements in Year Coordinator and Student Counselor** : Principal informed that he has conducted review meetings in each department in the presence of HOD and all the department faculty members. In the meeting, each counselor made presentations on the status of their counseling activities. Principal said that many counselors have conveyed various methods of improving the students' performance through counseling.
- **Review of CoEs** : Dr. K.K.Sivagnana Prabhu, Head, Training and Corporate Affairs informed that he conducted a review meeting with all CoE coordinators where Principal chaired the meeting and reviewed the status of the CoEs.
- **Tech Club in the First Year** : As proposed by Dr. S. Pavai Madheswari, Academic Coordinator, she has started Tech Clubs for the First Year Students in the respective branches of engineering with support from HODs.



Administrative Office

PLOT No. 2981, Z BLOCK, 1st STREET, 13th MAIN ROAD, ANNA NAGAR, CHENNAI - 600 040. ☎ : 26211504, 26266046



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Dr. K.A. MOHAMED JUNAID, M.E., Ph.D.,
PRINCIPAL

Principal and other members of IQAC appreciated the progress in various above initiatives and requested all of them to continue on the activities as per the respective plans.

4. Proposed new initiatives :

- Dean-Research suggested to all the HoDs that each of them prepare pamphlets on consultancy works being offered by the respective department. This will help in presenting about the work to funding agencies.

Members of IQAC agreed on the above suggestion and Principal requested them to initiate the steps on theses lines.

5. Brief discussion by external members from alumni, industry and local society

- Mr. J. Vishnuvardhan thanked the RMK Management, Principal, all HoD's, faculty members and student participants who conducted and participated in the mega blood donation camp on February 2nd, 2018 at RMK Engineering College campus in a grand and successful manner.

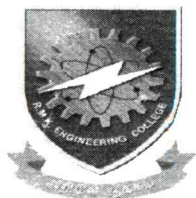
Principal thanked all the members of the IQAC members for their participation and active involvement in the discussions.



Handwritten signature and date: 5/2/18

Dr. K.A. MOHAMED JUNAID, M.E., Ph.D.,
PRINCIPAL
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R.S.M. NAGAR, KAVARAIPETTAI -601 206
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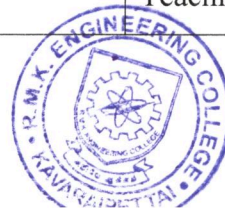
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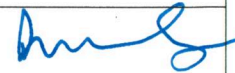
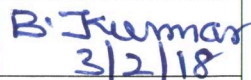






RMK ENGINEERING COLLEGE
INTERNAL QUALITY ASSURANCE CELL (IQAC)
LIST OF MEMBERS AND ATTENDANCE
5th Meeting – 03.02.2018 at 09.30 A.M.



S.No.	Name	Designation	Category	Position	Signature
1	Dr.K.A.Mohamed Junaid	Principal	Head of the Institution	Convener	<i>Junaid</i>
2	Prof.M.Somasundaram	Professor / ECE and ISO QMS Management Representative (MR)	Coordinator	Coordinator	<i>M. Somasundaram</i>
3	Dr.M.S.Palanichamy	Advisor – RMK Engineering College ; Former Vice Chancellor, Tamilnadu Open University	Member from the Management	Member	<i>Palanichamy</i>
4	Dr. S. Pavai Madheswari	Professor & HOD/S&H; Academic Coordinator	Teaching Faculty	Member	<i>Pavai Madheswari 03/02/18</i>
5	Dr. Binu Sukumar	Professor & HOD / Civil	Teaching Faculty	Member	<i>Binu Sukumar 3/2/18</i>
6	Dr. T. Sethukarasi	Professor & HOD / CSE	Teaching Faculty	Member	<i>Sethukarasi</i>
7	Dr.Geetha Ramadas	Professor & HOD / EEE	Teaching Faculty	Member	<i>Geetha</i>
8	Dr. R. Sivakumar	Professor & HOD / ECE	Teaching Faculty	Member	<i>Sivakumar</i>
9	Dr. T. Gnanasekaran	Professor & HOD / EIE	Teaching Faculty	Member	<i>TGN</i>
10	Dr. K. Vijaya	Professor & HOD / IT	Teaching Faculty	Member	<i>K Vijaya</i>
11	Dr.K.R.Senthil Kumar	Professor & HOD / Mechanical	Teaching Faculty	Member	<i>Senthil Kumar</i>



S.No.	Name	Designation	Category	Position	Signature
12	Dr. K.K.Sivagnana Prabhu	Professor and Head of Training, Placement and Corporate Affairs	Teaching Faculty	Member	
13	Dr.V.Srinivasan	Professor / S&H ; Convener, Exam Cell	Teaching Faculty	Member	
14	Dr. A. Kadirvel	Professor / Mechanical; Transport – in – charge	Teaching Faculty	Member	
15	Ms.D.Jothi	Associate Professor / ECE; Secretary, RMKEC Alumni Association	Teaching Faculty	Member	
16	Mr. S. Ramakrishnan	Administrative Officer	Senior Administrative Officer	Member	
17	Mr. B. Kumar	Manager, RMK Engineering College	Senior Administrative Officer	Member	 B. Kumar 3/2/18
18	Dr. M. Seenivasan	Chief Librarian	Senior Administrative Officer	Member	
19	Ms. A. P . Niranjana	Student, IV Year / ECE / RMKEC	Students Nominee	Member	
20	Dr.S.D. Uma Mageswari	Associate Professor / S&H; Member, Rotary Club of Gummidipoondi Industrial City	Local Society Nominee	Member	
21	Mr. Ravi Kumar	Vice President, HR & CSR, Kamachi Industries Ltd., Gummidipoondi	Local Society Nominee	Member	ABSENT
22	Mr. J. Vishnuvardhan	Alumni and Managing Director, Trend Instrumentation , Chennai	Alumni Nominee	Member	
23	Mr. Ratnakar Rao	Alumni and General Manager, Mobile Protocols & Platforms Team, Samsung R&D India Centre, Bengaluru	Alumni Nominee	Member	ABSENT
24	Mr. J. Venkatesh	Alumni and Operations Manager, Capgemini Technology Services India Ltd., Bengaluru	Alumni Nominee	Member	ABSENT

